Reading and Writing Upgrading Classes

Improve your reading and writing skills. The classes are flexible to accommodate your personal schedule.

➢ **Morning Classes:**
  Mondays, 9:00 – 11:00am. (focus on Work-related topics)
  Tuesdays and Thursdays, 9:00am – 12:00pm
  Fridays, 10:00am – 12:00pm
  **Fall** – September 8 – December 18, 2020
  **Winter** – January 6 – March 26, 2021
  **Spring** – April 5 – June 25, 2021

➢ **Afternoon Classes:**
  Mondays, Tuesdays and Wednesdays, 12:30pm – 3:30pm
  **Fall** – September 8 – December 16, 2020
  **Winter** – January 6 – March 24, 2021
  **Spring** – April 5 – June 23, 2021

➢ **Evening Classes:**
  Tuesdays, 6:00pm – 8:00pm
  **Fall** – September 9 – December 15, 2020
  **Winter** – January 7 – March 25, 2021
  **Spring** – April 6 – June 22, 2021

Learn to use these programs for your Reading and Writing or Math assignments:
  • Microsoft Word
  • PowerPoint
  • Excel

➢ **Afternoon Class:**
  Thursdays, 1:00pm - 4:00pm
  **Fall** – September 10 – December 18, 2020
  **Winter** – January 7 – March 25, 2021
  **Spring** – April 8 – June 24, 2021

➢ **Evening Class:**
  Mondays, 5:00pm – 8:00pm
  **Fall** – September 14 – December 14, 2020
  **Winter** – January 11 – March 22, 2021
  **Spring** – April 5– June 21, 2021

What are your Goals?

- Improve everyday reading and writing skills
- Improve speaking and listening skills
- Prepare for an Adult Learning Centre
- Prepare for further education
- Improve job prospects
- Improve math skills
- Learn financial math skills
- Learn computer skills to work on assignments