

# Literacy Upgrading Classes

## Jake Epp Library, 255 Elmdale St., Steinbach, MB

### Reading and Writing Upgrading Classes

Improve your reading and writing skills. The classes are flexible to accommodate your personal schedule.

- **Morning Classes:**  
Mondays, 9:00 – 11:00am. (focus on Work-related topics)  
Tuesdays and Thursdays, 9:00am – 12:00pm  
Fridays, 10:00am – 12:00pm  
**Fall** – September 8 – December 18, 2020  
**Winter** – January 6 – March 26, 2021  
**Spring** – April 5 – June 25, 2021
- **Afternoon Classes:**  
Mondays, Tuesdays and Wednesdays, 12:30pm – 3:30pm  
**Fall** – September 8 – December 16, 2020  
**Winter** – January 6 – March 24, 2021  
**Spring** – April 5 – June 23, 2021
- **Evening Classes:** Tuesdays, 6:00pm – 8:00pm  
**Fall** – September 9 – December 15, 2020  
**Winter** – January 7 – March 23, 2021  
**Spring** – April 6 – June 22, 2021

### Contact Information:

- Phone: 204-371-2896
- Email: [info.seels@gmail.com](mailto:info.seels@gmail.com)
- Website:  
[www.englishandliteracy.ca](http://www.englishandliteracy.ca)



Literacy classes are free for:  
**Adult Residents of Manitoba**



Literacy Upgrading Classes are funded by the Department of Economic Development and Training.

### Math Upgrading Classes

Learn or relearn math and problem-solving skills

- addition
- subtraction
- multiplication
- division
- fractions
- decimals
- percentages
- measurement

- **Afternoon Class:**  
Thursdays, 1:00pm - 4:00pm  
**Fall** – September 10 – December 18, 2020  
**Winter** – January 7 – March 25, 2021  
**Spring** – April 8 – June 24, 2021
- **Evening Class:**  
Mondays, 5:00pm – 8:00pm  
**Fall** – September 14 – December 14, 2020  
**Winter** – January 11 – March 22, 2021  
**Spring** – April 5 – June 21, 2021

### Basic Computer Classes

Learn to use these programs for your Reading and Writing or Math assignments:

- Microsoft Word
- PowerPoint
- Excel

- **Afternoon Class:**  
Fridays, 1:00pm - 3:00pm  
**Fall** – September 11 – December 18, 2020  
**Winter** – January 8 – March 26, 2021  
**Spring** – April 9 – June 25, 2021

\*\*Students must be enrolled in Reading and Writing or Math Upgrading classes to participate in this class.

### What are your Goals?

- Improve everyday reading and writing skills
- Improve speaking and listening skills
- Prepare for an Adult Learning Centre
- Prepare for further education

- Improve job prospects
- Improve math skills
- Learn financial math skills
- Learn computer skills to work on assignments